



THE MUNICIPALITY OF WHITESTONE

CHIEF BUILDING OFFICIAL

Located in the West Parry Sound Area, the Municipality of Whitestone is a rural/recreational community with a population of just under 1,000 and a large seasonal population. The Municipality is seeking a qualified individual to join their senior management team as the Chief Building Official. **This is a permanent position.**

Reporting to the CAO/Clerk, this position is responsible for the operations of Building Services including zoning inquiries, plan examinations, building inspections, permit issuance and compliance with the Ontario Building Code and other applicable legislation regulations.

The ideal candidate:

- Currently a Chief Building Official (or Deputy CBO) with
- 3+ years experience, excellent interpersonal, project management, analytical, communication, presentation, public/media relations, problem-solving, negotiations, report writing and record keeping skills;
- Community college diploma in Building Sciences, Engineering Technology or Architectural Technology, or a University Degree in related Engineering or Architecture;
- Successful completion of Ministry of Municipal Affairs and Housing courses: General Legal/Process for inspectors, House, Small Buildings, Complex Buildings, Plumbing - all buildings, Building Services, Building Structural, CBO Legal
- Qualified and registered with the Ministry of Municipal Affairs and Housing;
- Strong knowledge of legislation, regulations, codes of practice, by-laws and policies that affect municipal building services;
- Must have valid class "G" drivers license;
- Member in good standing with OBOA;
- Knowledge of Municipal By-law enforcement.

The Municipality offers a competitive benefits package and participation in OMERS. Remuneration is \$37.19/hr. For additional details on this job opportunity please feel free to contact the undersigned.

Qualified applicants are invited to submit a cover letter and confidential resume **by 4:30 p.m. April 27, 2018** to:

Clayton Harris, CPA
Chief Administrative Officer/Clerk
Municipality of Whitestone
21 Church Street
Dunchurch, ON
POA 1G0
treasurer@whitestone.ca

We thank all candidates for their interest and advise that only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered is collected pursuant to the Municipal Act, R.S.O.1990, c.M.45, and will be used to select a candidate.